



**School District of Clay County  
Green Cove Springs, Florida**

**Teacher Inservice Center - Fleming Island High School  
2233 Village Square Parkway  
Hearings for Special Actions regarding Students - 2:30 p.m.  
REGULAR MEETING - 7:00 P.M.**

**July 21, 2011 Regular Meeting**

**Invocation**

**Pledge of Allegiance**

**Call to Order (7:00 p.m.)**

1. Attendance

**Minutes:** Members present: Janice Kerekes, District 1; Carol Studdard, District 2; Charles Van Zant, Jr., District 3; Frank Farrell, District 4 and Lisa Graham, District 5. Superintendent Ben Wortham was also present.

**Consent Agenda**

**Superintendent**

2. C-1 Minutes of Student Disciplinary Hearings, Regular Meeting on 06-16-11 and Workshop on 6-21-11

Attachment: Minutes-SpecPupilHearings 6-16-2011.pdf

Attachment: Minutes-DiscipHearings 06-16-11.pdf (Confidential Item)

Attachment: Minutes-RegMtg 06-16-11.pdf

Attachment: Minutes-WorkshpSpecMtg 06-21-11.pdf

**School Board Attorney**

3. C-3 Approve Settlement of Impact Fee Overpayment Claim by Advantage Homebuilders, Inc.

4. C-4 Approve Settlement of Impact Fee Overpayment Claim by Armco Builders, Inc. of Clay County

5. C-5 Approve Settlement of Impact Fee Overpayment Claim by Taylor Morrison of Florida, Inc.

6. C-6 Approve Settlement of Personal Injury Lawsuit of

Kirby Vinson

7. C-7 Approve Settlement of Personal Injury Lawsuit of Jason Anthony Malta

8. C-8 Advertise Amendments to School Board Policy 6GX-10-5.08 Food and Nutrition Services, D. 1. c. Universal Free School Breakfast

Attachment: Policy 5.08 D. 1.c. - Universal Free School Breakfast.pdf

### **Deputy Superintendent**

9. C-9 Proposed Staff Allocation Changes for 2010-2011 and 2011-2012

Attachment: Allocation Summary - Current Backup July, 2011.pdf

### **Human Resources**

10. C-10 Resolution for District Participation in Crown Consortium for 2011-2012

Attachment: Crown Consortium Resolution 2011-2012 7-21-11.pdf

### **Instruction**

11. C-12 Advertise Student Code of Conduct

Attachment: Elem-Sec Code final 2011-12.pdf

12. C-13 Memorandum of Agreement between the School Board of Clay County and the Clay County Health Department

Attachment: CCHD LSD MOA 11-12.pdf

13. C-14 Bannerman Learning Center Placements in Lieu of Expulsion and ESE Alternative School Update

Attachment: BLC placements.pdf

14. C-15 Co-Enrollee List for June 2011

Attachment: Co-Enrollee list for June 2011.pdf (Confidential Item)

15. C-16 Grants - 2011-2012

Attachment: PerkinsGrant2011-12.pdf  
Attachment: worksourcegrant2011-12.pdf

16. C-17 Procedures Manual for Instructional Technology Services

Attachment: 11-12 Revised Technology Manual for Board backup.pdf

17. C-18 Title I Part A "Grant for the Education of Disadvantaged Children and Youth

Attachment: Title I Part A Project 4012.pdf  
Attachment: 2011-2012 Public School Eligibility Survey.pdf  
Attachment: SES Portion to the Title I Part A Grant 2012.pdf

18. C-19 Title III Grant (ESOL)

Attachment: Clay County District School Board2.pdf  
Attachment: 2011TITLE III BUDGET.pdf

19. C-20 i3 Clay STEM Initiative Grant

Attachment: i3 Abstract for Board.pdf

20. C-21 Individuals with Disabilities Education Act (IDEA) Grant, Part B and Part B (Preschool)

Attachment: IDEA Grant Budget Summaries 2011.pdf  
Attachment: IDEA Grant Executive Summaries 2011.pdf

21. C-22 SEDNET Grant for IDEA

Attachment: SEDNET LETTER to School Board.pdf

22. C-23 Renew contract between School Board of Clay County Florida and Robin Vail, PH.D.

Attachment: SEDNET DR VAIL 11 12.pdf

23. C-24 Resolutions in Special Education (RISE) contract.

Attachment: Resolutions in Special Education RISE Contract 2011 2012.pdf

24. C-25 Contract for IDEA required parent services for school year 11-12.

Attachment: PARENT LIAISON SERVICES CONTRACT 11 12.pdf

25. C-26 Contract for Audiological services during school year 11-12.

Attachment: Audiological Services Contract 2011 2012.pdf

26. C-27 Memorandum of Understanding between Episcopal Children's Services Head Start/Early Head Start 11-12.

Attachment: Episcopal Children's Head Start Early Head Start Clay11 12.pdf

27. C-28 Clarke School Contract

Attachment: AMENDMENT CLARKE SCHOOL for inclusion SUMMER 2011 .pdf

### **Business Affairs**

28. C-29 Group Insurance Rates for Plan A and Plan B and the continuation of the Web Enrollment Program provided by Tricerion

29. C-30 Bid to Be Awarded July 2011

30. C-31 Warrants and Vouchers for June, 2011

Attachment: Warrants and Vouchers June, 2011.pdf

31. C-32 Monthly Property Report - June, 2011 - Furniture/Equipment

Attachment: Furniture-Equipment Report-June, 11.pdf

32. C-33 Monthly Property Report - June, 2011 - AV Materials

Attachment: Audiovisual Report-June, 11.pdf

33. C-34 Monthly Property Report - June, 2011 - Software

Attachment: Software Report-June, 11.pdf

34. C-35 Monthly Property Report - June, 2011 - Vehicles

Attachment: Vehicles Report-June, 11.pdf

35. C-36 Deletion of Certain Items Report - July, 2011

Attachment: Deletion Report-July, 11.pdf

36. C-37 Write off Non-Sufficient Funds (NSF) checks at Schools

### **Support Services**

37. C-38 Final Completion of District Office Roof Replacement H.C. Long Buildings 1-5

Attachment: Final Compl HC Long Roof

Replace.pdf

38. C-39 Final Completion of Orange Park High School Roof Replacement Building 4 (Gymnasium)

Attachment: Final Compl OPH Gym Roof.pdf

39. C-40 Substantial and Final Completion of District Office Plumbing and HVAC Replacement Superintendents Office Building 3

Attachment: Substantial Final Completion DO Plumbing HVAC Replacement Superintendent's Bldg 3.pdf

40. C-41 Additive Change Order #2 for Orange Park High School HVAC Roof Top Unit Replacement Building 1

Attachment: CO 2 OPH RTU Replacement.pdf

41. C-42 Deductive Change Order #1 (Direct Purchasing) for Middleburg Elementary School Building 1 Remodel

Attachment: MBE Bldg 1 Remodel CO #1.pdf

42. C-43 Additive Change Order #4 for District Office Plumbing and HVAC Replacement Superintendents Office Building 3

Attachment: CO 4 HVAC Replacement DO.pdf

43. C-44 Additive Change Order #3 for Middleburg High School Lighting and Ceiling Replacement (Phase II)

Attachment: MHS Ceiling,Lighting CO 3.pdf

44. C-45 Clay Electric Cooperative, Inc. Right-of-Way Easement for Clay High School

Attachment: Clay Electric Easement CHS 7,11.pdf

45. C-46 Pre-Qualification of Contractors

Attachment: Contractor List 7,21,11.pdf

**Adoption of Consent Agenda**

46. Adoption of all remaining Consent Items

**Minutes:** All Consent Agenda items were approved with the exception of C-2 and C-11, which were moved to Discussion.

**Motions:**

Approve the Consent Items as presented with the exception of C-2 and C-11 which were moved to Discussion. - PASS

**Vote Results**

Motion: Lisa Graham

Second: Carol Studdard

Frank Farrell - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Carol Studdard - Aye

Charles Van Zant, Jr. - Aye

**Recognitions and Awards**

47. Recognize 2010-2011 Retirees

**Minutes:** The following retirees were present to be recognized: Elizabeth Adams - OPH; Barbara Bennett - RVE; Susan Eichhorn - WJH; Patricia Gorman - OPH; Crystal Hagan - Transportation; Mabel Keller - TES; Penny Klein - OPE; Gary Nix - Transportation; Joyce Nix - Transportation; Theresa Plank - TES; Barbara Robbins - LES; Terry Rogers - CW; Paul Schlichtman - OPJH; Marilyn Sutton - SLE; Cynthia Treece - ROE; Paula Wade - ROE; and Audrey Washington - DIS. Congratulations to all 116 retirees.

48. Recognize completers of Preparing New Principals Requirements

**Minutes:**

Recognized as completing the State of Florida Requirements for New Principal Certification were: Anthony Bradley, Asst. Prin. - GPE; Angela Johnson, Vice Prin. - WJH; Tracey Kendrick, Asst. Prin. - OVE; Tracy McLaughlin, Prin. - SPC; Vicki Padgett, Asst. Prin. - SPC; Linda Pratt, Prin. - GPE; Lori Ricks, Asst. Prin. - RHS; and Brenda Troutman, Asst. Prin. - OLHS.

Bonnie Barker, Asst. Prin. - CHE was recognized, but was not able to attend.

**Scheduled Citizen Requests (None)**

**Presenters (None)**

49. ~~Representative Janet Adkins — Legislative Update~~

**Minutes:** This item was withdrawn by Representative Adkins office.

**Discussion Agenda**

**Superintendent**

50. C-2 Appointment of Board Member and Private Citizen to the Value Adjustment Board beginning 8-1-11 to 7-31-12

Attachment: VABRequestLtr.pdf

**Minutes:** Janice Kerekes was elected as the School Board representative, along with Clay County business owner, Scott Roberts, to serve on the Value Adjustment Board for a term beginning August 1, 2011 and ending July 31, 2012.

**Motions:**

Elect one Board member to serve on the Value Adjustment Board and appoint one private citizen, who meets the statutory qualifications, to serve on the Value Adjustment Board - PASS

**Vote Results**

Motion: Lisa Graham  
Second: Charles Van Zant, Jr.  
Carol Studdard - Aye  
Charles Van Zant, Jr. - Aye  
Frank Farrell - Aye  
Lisa Graham - Aye  
Janice Kerekes - Aye

**Human Resources**

51. Human Resources - Special Action A

Attachment: HR Special Action A 7-21-11.pdf (Confidential Item)

**Minutes:**

**Motions:**

Approve the action as - PASS

presented.

**Vote Results**

Motion: Lisa Graham

Second: Charles Van Zant, Jr.

Frank Farrell - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Carol Studdard - Aye

Charles Van Zant, Jr. - Aye

52. ~~Human Resources~~ ~~Special Action B~~

Attachment: HR Special Action B - 7-21-11.pdf (Confidential Item)

**Minutes:** This item was withdrawn.

**Motions:**

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**Vote Results**

Motion:

Second:

53. C-11 (McCabe) Personnel Consent Agenda

Attachment: Personnel Consent Agenda 7-21-11.pdf

Attachment: PersConsent-Support VI - G-1 Rev.pdf

**Minutes:** This item was amended to include a retirement recently submitted.

**Motions:**

Approve the Personnel Consent Agenda as amended. - PASS

**Vote Results**

Motion: Carol Studdard

Second: Janice Kerekes

Frank Farrell - Aye

Lisa Graham - Aye

Janice Kerekes - Aye



Carol Studdard - Aye  
Charles Van Zant, Jr. - Aye

**Instruction**

54. Public Hearing to approve as advertised, amendments to 2011-2012 Student Progression Plan

Attachment: Revisions to the Student Progression Plan for 2011-2012.pdf

**Minutes:** Public hearing was held, with no one present to speak to this item. Hearing was closed.

**Motions:**

Approve revisions as presented - PASS

**Vote Results**

Motion: Charles Van Zant, Jr.

Second: Janice Kerekes

Frank Farrell - Aye  
Lisa Graham - Aye  
Janice Kerekes - Aye  
Carol Studdard - Aye  
Charles Van Zant, Jr. - Aye

**Business Affairs**

55. Budget & Millage Review

**Minutes:**

Dr. Copeland reviewed the Rolled Back Rate, the tentative budget, mill levies and the newspaper advertisements for the 2011-2012 budget according to TRIM guidelines. He must also set a date for the adoption of the 2011-2012 Budget and hold a public hearing within 2 days, but not more than 5. The date will be August 1, 2011 at 5:15 p.m.

Since the mill levy for 2011-2012 is (4.13%) less than the rolled-back rate the Clay County School Board will not need to advertise for a tax increase.

56. Advertisement for the 2011-12 Tentative Budget and Millages

**Minutes:**

1. Notice of Budget Hearing set for August 1, 2011 at 5:15 p.m. at the Teacher Training Center, Fleming Island High School
2. Budget Summary - covering all millage levies, beginning and ending fund balance and all sources of revenue expenditure for all funds. Total Tentative Budget for all Funds is \$308,286,051.
3. Notice of Tax for School Capital Outlay - must show where these funds have been appropriated to.
4. Amended Notice of Tax for School Capital Outlay - shows all excess funds that have not been expended from the 2010-2011 fiscal year.

Final Budget Hearing will be September 15, 2011 at 7:00 p.m. the Regular Board Meeting. It will be the first item on the agenda.

**Motions:**

Approve advertisement of the 2011-12 Tentative Budget and Millages as presented. - PASS

**Vote Results**

Motion: Janice Kerekes

Second: Charles Van Zant, Jr.

Frank Farrell - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Carol Studdard - Aye

Charles Van Zant, Jr. - Aye

**Presentations from the Audience** (None)

**Superintendent Requests**

57. Comment

**Minutes:** What keeps staff busy in the summer at district level? Instruction - a tremendous amount of training and implementation of new legislation; Maintenance - painting and repair projects, as well as portables; Human Resources - hiring and pre-employment; Finance - budgets and auditors; and Transportation - routing, bus stops and driver training. Summer is a very busy time for the district level employees.

### **School Board's Requests**

#### 58. Comments

**Minutes:**

The Board Members complimented the district staff on their hard work on the budget process this year, and congratulated the retirees for all the dedicated years they have given the Clay County Schools.

Mr. Connell provided a brief update on the school board redistricting issue.

**Attorney's Requests** (None)

**Adjournment** (7:55 p.m.)

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**Superintendent**

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**Chairman**